



Bachelor's applicants: have you been notified that Kaplan has submitted your application to ASU?

### 4 things you need to do now to complete and track your ASU application

## 1. Send official test score reports

If you are applying with
IELTS / TOEFL / DET
(Duolingo) / PTE / Cambridge
English / SAT / ACT
certificates, you must submit
your official test score reports
electronically, via the testing
agencies, to Arizona State
University

#### Top tip

ASU Institution codes are: 4007 for TOEFL / SAT scores; 0088 for ACT scores; no code required for IELTS, PTE and Duolingo.

# 2. Get transcripts sent to ASU if you previously studied in the USA

Ask any US schools, US colleges or US universities you have attended to submit 3 years of official transcripts to ASU directly. Records must include completed courses, grades or marks earned, and certificates or degrees awarded. Do not send transcripts from outside the USA.

#### Top tip

by post, email or through a secured transcript service approved by ASU – see details at admission.asu.edu/apply/transcripts

US institutions can send transcripts

### 3. Activate your ASURITE ID

In the next 2–3 working days, a message should arrive to the email address that you provided in your ASU application, with the subject "ASU Account Activation". Check your spam folder. You will find helpful setup instructions here: ASURITE ID Setup guide.

#### Top tip

If you have trouble logging in with your ASURITE User ID, contact the ASU Help Desk at +1 855-278-5080 or contact.asu.edu

### 4. Check status of your documents on MyASU

Please allow 7–10 business days after submission or score reporting, for the status of your application-related documents to update in MyASU.

#### Top tip

If test scores still show as incomplete 7 business days after reporting them, please send us screenshots, showing the date of reporting to ASU.

We invite you to watch our guide to using MyASU here: <a href="https://www.youtube.com/watch?v=NI7gnueq2VY">https://www.youtube.com/watch?v=NI7gnueq2VY</a>

We look forward to hearing from you or your agent once you have an admission decision from ASU.