

## How to send TOEFL scores to Arizona State University

All students applying with TOEFL certificates are required to send their official TOEFL scores to Arizona State University before the application is considered complete.

Arizona State University can receive digital TOEFL reports directly from ETS, so they will get the scores within 2 business days of a student's request.

*The instructions below are adapted from [www.ets.org](http://www.ets.org)*

To select where you want your official TOEFL score reports sent, please follow these steps:

1. Log in to your TOEFL iBT account
2. Select "Register for a Test/Order Score Reports" from your home page
3. Click "Service" as the Product Type and click "Continue"
4. Select the test date and click "Continue." Search for your score recipient(s) and follow the remaining screen prompts
5. Request the TOEFL scores be sent from ETS to code 4007

Your test fee includes 4 free official TOEFL® score reports that will be sent to the TOEFL Destinations that you select before the test. You can continue to send your official score report to TOEFL Destinations for 2 years from your test date. After 2 years, TOEFL scores are no longer valid. In addition to the 4 institutions selected before you test, you can send your scores to as many institutions as you choose for a fee of US\$20 per report. You can pay by credit/debit card, e-check or PayPal®.

To change where you want your official TOEFL score reports sent, log in to your TOEFL iBT account and click "View Order(s)" on your home page. Select your test date and follow the screen prompts.