



On-campus employment

What you need to know about getting a job as an international student

Working on campus allows you to gain valuable professional work experience as well as the ability to make money to support your studies.

Can I get paid work on campus as an international student?

Yes. As an international student at Arizona State University, working on campus for a limited number of hours is permitted. ASU employs 11,000 students across all campuses. On-campus employers understand that your student obligations come first.

Even as early as freshman year, finding a part-time job on the Arizona State University campus can be a great option. The skills you obtain from working complement your academic performance and communicate to future employers your ability to succeed in a professional setting.

What types of jobs are available on campus?

There are hundreds of opportunities to work on campus. Examples of student worker part-time positions include:

- barista
- career services office assistant
- catering services worker
- · community assistant
- community assistant for university residences
- · content creator
- data science assistant -
- education & engagement assistant
- event management intern
- food prep worker
- food server
- front-desk assistant

- fundraiser for Sun Devil Giving Team
- graphic designer
- lab coordinator
- library assistant
- market cashier
- parking enforcement officer
- security aide at ASU Gammage
- student changemaker at changemaker central
- technology consultant
- tutoring
- undergraduate admission services assistant
- videographer

How much do students get paid?

Student Employment offers a wide range of positions, which require different levels of skill or experience that have different pay ranges. The average wage student workers receive is \$12.80–\$15 per hour.

How many hours can international students work on campus?

Session	Maximum number of hours (immigration regulation)	Number of weeks in the session
Fall and Spring semester	20 hours per week	16 per semester
Summer semester	40 hours per week	13
Winter and spring break	40 hours per week	Winter: 4; Spring: 1

Each week during the academic semester, you can work up to 20 hours. During breaks, you can work up to 40 hours.

- you may not average the 20 hours between multiple weeks. For example, working 18 hours one week and 22 hours in another week is not permitted.
- If you have more than one employer, the maximum applies to the combined total hours worked in all jobs.
- You may not average more than 25 hours per week across a rolling 12-month period.

Please keep track of your hours so that you do not put your immigration status at risk. Working more than 20 hours per week, even by one hour, is a violation of your F-1 immigration status. Read more about <u>eligibility and restrictions</u>.

Am I eligible to work on campus?

F-1 visa students need to be enrolled full-time to be eligible to get Student Employment. For undergraduate students this is 12 credit hours. For graduates, 9 credit hours. You also need to apply for and receive a Social Security Number: https://issc.asu.edu/f-1j-1-students/social-security

Am I guaranteed a job on campus?

No, on-campus employment is competitive. There are lots of jobs but there are also lots of students applying. There is no guarantee that you will be successful in getting an on-campus job, but many international students do get hired.

When am I not allowed to work?

Employment must not interfere with full-time study: don't work during the hours you are scheduled to be in class. You are not allowed to work beyond your degree completion date.

How soon can I start working?

As an F-1 visa holder in the U.S. you are only eligible to work on campus when enrolled in classes at ASU.

Incoming students may start working in an hourly position up to 30 days prior to the program start listed on their I-20, as soon as they are registered full-time for the semester and complete the SEVIS Check-in: https://issc.asu.edu/f-1j-1-students/sevis-check-in.

Where can students work?

Students can be employed by any Arizona State University department, venue, facility or service, and also by Aramark at ASU Campus Dining, and Follette Bookstore at ASU.

How can I find and apply for an on-campus job?

You may apply for student employment positions throughout the year. New jobs are posted daily. Search for on-campus jobs through My ASU student portal at https://students.asu.edu/employment/search

- Enter your ASURITE User ID and Password
- Select "Search openings"
- Under Student Recruitment Type, select "Student Hire Hourly" and click "Search"
- Check the box of the Job you are interested in and click "Apply to job(s)" button.
- Read the instructions then complete the Standard Application Questions
- Complete or Upload your Resume/Contact Information
- You may upload attachments if the job description requires more information
- Enter 3 different references
- Complete the EEO Survey
- Submit Application
- Allow approximately 2 weeks to receive a response to your application.

Where can I hear student experiences of on-campus jobs?

Watch this video about student jobs at ASU: https://www.youtube.com/watch?v=m4ECqLAhQCQ

Hear an international student talking about being a student worker: https://www.youtube.com/watch?v=uMy2PiTEcdY

Listen to this podcast about student jobs at ASU: https://insideasu.podbean.com/e/inside-asu-take-this-job-and-love-it-being-a-student-worker-at-asu/