UK ENIC Statement of Comparability Guide

UK Visas and Immigration announced that as of 24 November 2016, there would be a change to the process relating to degrees from majority English speaking countries being used in lieu of a Secure English Language Test (SELT).

Holders of these degrees wishing to be classed as exempt from the need to obtain a SELT must now, in addition to their degree certificate and transcripts, include a "Statement of Comparability" from UK ENIC to evidence that their qualification meets the level of UK Bachelor's/Master's/PhD.

Without this a student cannot be classed as SELT exempt and will have to produce an IELTS test to meet the English Language requirement as set out by UK Visas and Immigration.

The only organisation UK Visas and Immigration will accept this statement from is UK ENIC, we will be unable to accept any other document from any other organisation.

UK Visas and Immigration have clarified that as your sponsor we would be unable to obtain the Statement of Comparability on behalf of our students and therefore you will be required to apply for this before we can issue your unconditional offer.

We have produced a step by step guide on how to register with UK ENIC and how to apply for the Statement of Comparability.

- 1. Go to https://www.ecctis.com/Signup.aspx
- 2. To register an account for this service click on the "Register" on the Services for individuals section.



- 3. You should then register an account using the UK ENIC User Portal (managed by Ecctis www.ecctis.com).
- 4. You should complete your personal details, including your contact details, and the details of the qualification you wish to have compared. It will also ask for the purpose of your enquiry and the field of interest, this should be recorded as 'Entry in to Higher Education'.

Create an account	
If you have already registered, please sign in Fields marked in bold are required fields. Please note: no special characters allowed on form .	
Title First Name	Surname / Family Name
~	
Email address	Confirm email address
Date of birth	
Year 🗸 Month 🗸 Day 🗸	
Nationality	
Select Nationality	~
Does the qualification holder have refugee status? $oldsymbol{\Theta}$	
○ Yes ○ No	
Purpose of Enquiry	
Select Purpose of Enquiry	~
Field of Interest	
Health, Public Services and Care	~
Password 🔁	Confirm password
Register	

5. You will then be directed to an application form, you should complete this in order to register an account which will later allow you to input your data needed for the statement of comparability. The purpose of enquiry will be Entry into Higher Education and the field of interest should be the subject of the degree which you hold and are seeking the statement of comparability for.

reate an account				
If you have already register Fields marked in bold are r Please note: no special ch	ed, please sign in equired fields. aracters allowed on form .			
Title	First Name		Surname / Family Name	
Mr 🗸	John		Smith	
Email address		Confirm en	ail address	
j.smith@email.com		j.smith@	email.com	
Date of birth € 2005 ✓ March Nationality Albania Does the qualification hold ○ Yes ● No Purpose of Enquiry	 ✓ 5 ✓ Ver have refugee status? ● 			
Entry into Higher Edu	cation (e.g. Undergraduate or F	Post-Graduate Courses)		
Field of Interest				
Business, Administra	tion and Law			
Password 🕄 *		Confirm pa	ssword *	
•••••		•••••		
Register				

6. Once registered you will receive an email asking you to confirm and activate your account.



To ensure your account is created, <u>please click here to confirm your email address and activate your account</u>. Once activated, you will be able to access your account using the email address and password you set-up during the registration process.

Kind Regards Ecctis

Track your application, ask questions and keep in contact Go to <u>www.ecctis.com</u> and sign in

7. Once you have confirmed your account, you will then need to start the application for the Statement of Comparability.

	Welcome John Smith Enquiry Number: 4001045774	
2	C	C
Check which service you need	Start your application	Update / amend your application
	O ²	0
Messages	Additional services	Order Status

8. You will be asked to choose the UK ENIC service you wish to pay for – you must choose Statement of Comparability, you should not choose Visa and Nationality service as this is not suitable or available for Tier 4 applications.

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COOKIES AND WEBSITE TERMS OF USE

Service	Qualifications	Contact Details	Delivery	Summary	Complete
		Welcome Joh Enquiry Number: 40	n Smith 001045774		
Statement of	Comparability				UKCENIO
View details of t	he Statement of Comparability s	service			0
Add Statement of	Comparability Service £49.50 +	VAT			
Visa and Natio	onality service				Ecctis
View details of t	he Visa and Nationality service				0
Continue to servic	e selection				
Industry Skills	s Statement				Ecctis
Please select the typ	be of CSCS card you are applying) for.			

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SITE MAP

CONTACT US

9. Once you have selected the product you wish to purchase, you will be asked to choose the service – you can choose from:

Service	Qualifications	Contact Details	Delivery	Summary	Complete
		Welcome Joh Enquiry Number: 40	n Smith 01045774		
Please select the time	frame you require from the options	s below.			
Standard (10 – 15	working days)				
Please select the se	ervice you require from the following	ng options:			
The standard turna	round time for the Statement of Co	omparability is 10 to 15 working da	ys from the date of receipt	of all required documentation	n and payment.
Please note that the may take longer an	is timeframe does not include deliv d you will be informed.	very time and cannot be guarantee	d. In some cases, such as t	hose requiring additional res	earch, the process
○ Standard					
Fast Track	lable to those who require an urger	nt assessment of their qualificatio	ns within a period of 24 or 4	8 hours	
Please note that the Information Officer.	is period does not include delivery . We will not request payment from	time and will only start when all do nyou until your application has bee	ocumentation (including pay en approved	ment) is received and has be	een checked by an
"Fast Track process international mail,	sing does not include delivery. For or consider delivery using our cou	international deliveries, please al rier service"	low for delays due to Covid	-19 restrictions in both dom	estic and
◯ 48 hour Fast Tra	ck £124.00 + VAT* (Price shown is	in addition to the service fee)			
○ 24 hour Fast Tra	ck £174.00 + VAT* (Price shown is	in addition to the service fee)			
Please note that delivery sent by Royal Mail Speci Statement of Comparab	/ charges do not apply to the Fast Tra al Delivery Guaranteed ^{™**} service, wh ility will be sent by Roval Mail Internai	ck service. Upon completion, if your nich guarantees delivery before 1.00p tional Signed For™ , which requires a	felivery address is within the I m the next working day***. If signature upon delivery	Jnited Kingdom, the Statement your delivery address is outside	of Comparability will be e the United Kingdom your
*VAT is payable within th ** This service requires a ***Working days are Mo	ne EU. a signature upon delivery. Restriction: nday - Friday (except Public and Bank	s apply on some UK postcodes. See K Holidays).	he Royal Mail website for fur	ther details.	

10. Upload the qualification you are relying on to exempt you from IELTS

Please find your gualification s		Welcome Jot Enquiry Number: 4	nn Smith		
Please find your qualification s					
You will then be able to upload PDF file formats only.	ummary below.	qualification certificates and docu	ments for us to check. Please	e note that we accept JPG, GI	IF, BMP, TIFF, PNG and
To <u>speed up your application a</u> indicate whether you have sup	<u>ind minimise delays</u> – ple plied us with the docume	ease ensure you send us all the doc ntation required to progress your a	cuments we need. The upload application.	l status column in your qualif	ication summary will
No qualifications have been ad	lded to your application. C	Click below to add a qualification.			

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Service	Qualifications	Contact Details	Delivery	Summary	Complete
		Welcome Jol Enquiry Number: 4	hn Smith 1001045774		
If you have applied for	more than one service, all qualific	ations for all services should be e	entered at this stage.		
Do not use punctuatior For example, do not typ	n marks or special characters whe pe B.A. or B.Sc. or Ph.D. or Dip. Ty	en filling in the fields. Use only lett pe without punctuation: BA or BS	ers and numbers. c or PhD or Dip		
Add a Qualific	cation				
Qualification Title					
Bachelors Degr	ree				
Institution					
Pace University	/				
Country of Qualific	ation				
United States of	of America				~
• Year of Award					
2020					~
• Language of doc	uments				
English					~
Add Cancel					

11. We would advise you to use the online system and not the postal service to ensure that your qualification has been received by UK ENIC.

Service	Qualifications	Contact Details	Delivery	Summary	Complete
		Welcome Joh Enquiry Number: 40	n Smith 101045774		
If you have applied for n	nore than one service, all qualific	ations for all services should be en	itered at this stage.		

For example, do not type B.A. or B.Sc. or Ph.D. or Dip. Type without punctuation: BA or BSc or PhD or Dip

itle	Bachelors Degree	i⊞ delete i deleti
nstitution	Pace University	
Country (document language)	United States of America (English)	
Year of Award	2020	

Welcome John Smith

Enquiry Number: 4001045774

Bachelors Degree from Pace University

How to upload documents:

- 1. Click Browse
- 2. Select your file click Open
- 3. Click Attach File.

Repeat for all sections, either uploading files or selecting Skip for each section

If you select Skip, you must provide details explaining why you have skipped an upload

You will only be able to continue with your application once you have uploaded a file or provided an explanation for every section.

Please take not the supported file types are: gif, jpg, png, bmp, tiff, tif, jpeg and pdf

The maximum file size is: 5mb

Transcript uploaded A transcript or mark sheet shows the subjects/modules studied and the marks/grades achieved. i Choose file Uploaded Transcript(s) File Name: TEST1 Image: TEST1

Service	Qualifications	Contact Details	Delivery	Summary	Complete
		Welcome Joh	n Smith		
		Enquiry Number: 40	001045774		

Please find your qualification summary below.

You will then be able to upload photos or scans of your qualification certificates and documents for us to check. Please note that we accept JPG, GIF, BMP, TIFF, PNG and PDF file formats only.

To <u>speed up your application and minimise delays</u> – please ensure you send us all the documents we need. The upload status column in your qualification summary will indicate whether you have supplied us with the documentation required to progress your application.

Qualification	Documents required for	Status
Bachelors Degree (Pace University, United States of America 2020)	Statement of Comparability	Add Documents
Edit/Add Qualifications		Next
Edit/Add Qualifications		Next

Browse

12. Once you have uploaded the qualification you are ready to pay for the service and fill in the sections below to complete the order.

Service	Qualifications	Contact Details	Delivery	Summary	Complete
		Welcome Joh	n Smith		
		Enquiry Number: 40	001045774		
elds marked in bo	old are required fields.				
Contact o	letails				
Phone					
Mobile					
L					
Address	for delivery				
House name / n	umber				
Address line 1					
Address line 2					
Address line 3					
Turn (City					
Town / City					
County / State					
Postcode / Zip (Code				
Country of Resi	dence				
United King	dom	~			
delivery address	VAL WILDE CALCULATED FROM	the country of your			
Billing ad	dress				
Please tick if	your billing address is the sa	me as your delivery address			
House Name					

4	Address line 2
	lddress line 3
	fowm / City
0	County / State
F	Postcode / Zip Code
•	Country of Residence
	select country
ľ	Full name of the qualification holder
FV	Nease note that the Sumame / Family Name field must be filled in. If you do not have a Sumame please enter 'Not applicable'. When completing your assessment, we will amend the 'not applicable' entry and replace the field with a full stop.
F	inst Name(s)
	John
2	Jurname(s)/Family Names(s)
	Smith
	Back Nex

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Htps://ecctis.com/individuals/Contact Details.sspx

Service	Qualifications	Contact Details	Delivery	Summary	Complete
		Welcome Joh	n Smith		
		Enquiry Number: 40	01045774		

Select how you would like your application to be sent to you.

Please ensure that your delivery address details are correct. We take no responsibility for applications submitted with incorrect information should they not reach you.

The options for UK delivery are as follows:

Service	Cost	Estimated Delivery time
O Royal Mail Special Delivery Guaranteed [™] **	£10.00 + VAT*	Guaranteed next working day* see Royal Mail website for updates (restrictions apply to some postcodes)
⊖ Royal Mail Signed For™**	£5.00 + VAT*	1-3 working days* (may take longer due to Covid restrictions)
○ First Class mail	£2.50 + VAT*	1-3 working days* (may take longer due to Covid restrictions)

Please note that delivery times to British Forces Post Office (BFPO) addresses are dependent on the BFPO schedules.

** Working days are Monday - Friday (except Public and Bank Holidays).

*** This service requires a signature upon delivery. Ensure there is someone present to sign for it. If delivery is delayed because there is nobody to sign for the package, you will not be refunded the delivery charge.



	Qualifications	Cor	tact Details	Delivery		Summary	Complete
			Welcome Jo Enquiry Number:	hn Smith 4001045774			
ualifications							
Title	Institution	Ye	ar of Award	Country		Uploa	d Edit
Bachelors Degree	Pace Universit	y 20	20	United States	of America	<u>±</u>	đ
rders							
rders Service		Cost	Quantity	Amount	VAT	Remove	
rders Service Statement of Comparabi	lity	Cost £49.50	Quantity 1	Amount £49.50	VAT £9.90	Remove	
rders Service Statement of Comparabi Special Delivery	lity	Cost £49.50 £10.00	Quantity 1 1	Amount £49.50 £10.00	VAT £9.90 £2.00	Remove	
rders Service Statement of Comparabi Special Delivery	lity	Cost £49.50 £10.00	Quantity 1 1	Amount £49.50 £10.00	VAT £9.90 £2.00	Remove O Sub Total	
rders Service Statement of Comparabi Special Delivery	lity	Cost £49.50 £10.00	Quantity 1 1	Amount £49.50 £10.00	VAT £9.90 £2.00	Remove CONT	£11.90
rders Service Statement of Comparabi Special Delivery	lity	Cost £49.50 £10.00	Quantity 1 1	Amount £49.50 £10.00	VAT £9.90 £2.00	Remove Control	£11.90 £71.40

Next

Please help us improve our service by telling us a little more about your application:

How did you find us

Select how you found us

Use the space below to tell us anything else we need to know about your application, or any supporting information relevant to your application.

Application Notes

Click here to view and accept our Terms and conditions. We cannot work on your application until you accept them.

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