

ARRANGEMENTS FOR STUDENTS WHO WILL BE UNDER THE AGE OF 18 ON ENTRY

Or for applicants who will be under 18 when applying for a Student visa

The University of Bristol has put in place a range of measures to ensure that our staff are aware of and comply with all the relevant legislation relating to students who are under the age of 18. For example, we will ensure that students under the age of 18 are allocated an experienced personal tutor within the relevant academic department and that appropriate arrangements are in place in respect of any field trips or other potentially hazardous activities associated with the course.

For applicants who will require a Student visa to study in the UK, this form must also be completed where the applicant will be under the age of 18 at the point that they submit their Student visa application, even if they will be over 18 on entry to the University.

We ask parents/guardians to confirm that they recognise their particular responsibilities for their children while they are under the age of 18. You can also be assured that the University intends to comply with all legal requirements.

Applicants who will be under 18 on entry to the University will not be able to register as a student at the University without providing a completed form.

We require details of an Emergency Contact who is resident in the UK, and the signature of the parent/guardian(s) to confirm these details. The parent/guardian(s) signature is required even if they are not the listed Emergency Contact. Failure to provide the name and address of a UK resident who the University can contact in case of emergency will mean that we cannot register you as a student for study.

Completed forms must be returned to the Kaplan International enrolment team for processing.

For any queries, please contact pre-enrolment@kaplan.com.

1. Personal details

Student's name:		University or Kaplan ID number:	
Student's date of birth:		Course applied for:	

2. Parental Consent in support of Student visa application

All students who will be under the age of 18 at the point that they submit their Student visa application must provide a written consent letter from their parent(s) or legal guardian(s) within the supporting documents required for their visa application. This letter must confirm all of the following:

- their relationship to you
- that you consent to their application as a Student
- that you consent to their living arrangements in the UK
- that you consent to their independent travel to the UK.

If one parent (or legal guardian) has legal custody or sole responsibility, the letter must confirm this and be signed by that parent (or legal guardian). If not, then both parents (or legal guardians) must give their consent and the letter must be signed by both parents (or legal guardians).

Further information about this is provided on [UK Council for International Student Affairs \(UKCISA\) website](#).

My child does not require a visa to study in the UK, therefore this section does not apply.

My child will require a visa to study in the UK, and I confirm that I have read the above information and understand that I need to provide this evidence of parental consent as part of the visa application.

3. Accommodation

If your child will be under 18 on **13 September 2025** (arrivals weekend at the University for courses starting on 15 September 2025), your child must have arrangements in place to live in University accommodation or with a family member / legal guardian.

Please tick the appropriate option from the list below, and complete any additional information required.

My child will be aged 18 or over by arrivals weekend at the University, therefore this section does not apply.

My child will be under the age of 18 on arrivals weekend at the University, and has applied (or will be applying) for University accommodation.

My child will be under the age of 18 on arrivals weekend at the University, and will **not** be staying in University accommodation.
Please confirm the student's accommodation arrangements (including the family member or guardian's relationship to child and Bristol address):

Family member / guardian name:		Relationship to student:	
Address:			

4. Emergency contact details

If your child will be under 18 on **13 September 2025** (arrivals weekend at the University for courses starting on 15 September 2025), you must provide us with emergency contact details for the period until the student is 18 years old.

Please tick the appropriate option from the list below, and complete any additional information required.

My child will be aged 18 or over by arrivals weekend at the University, therefore this section does not apply.

My child will be under the age of 18 on arrivals weekend at the University and I have provided details of an appropriate emergency contact below.

The University has an Emergency Contact Procedure which we use when we have serious wellbeing concerns about a student. If the University contacts the nominated Emergency Contact it is our expectation that action will be taken to provide additional support to the student. We recognise that under 18-year-olds may need more support than adult learners and that is why a UK based emergency contact is important.

It may be necessary for the person acting as an emergency contact or guardian to meet with the student, or to collect them from the University and take them somewhere safe, suitable and supportive. For example, a student may be admitted to hospital and need a safe place to recover; we may feel that a student is not able to live independently or safely due a temporary situation, or they are required to leave their current accommodation or the University.

It is important that any nominated emergency contact, including guardianship organisations, understand this commitment and agrees to provide this level of support if necessary.

Please provide details of an Emergency Contact in the UK for the period until the student is 18 year old. This contact can be:

- A UK-based parent/ legal guardian
- A UK-based friend of family member.
- A guardianship organisation with gold-standard accreditation from AEGIS (aegisuk.net)

Kaplan International Pathways works in partnership with College Guardians, an AEGIS-accredited guardian service for overseas parents. If you would like to arrange this service, please indicate this below leaving the remainder of the table blank and complete the College Guardians form via this link: kicpathways.formstack.com/forms/bristol_ifp_college_guardian_request

I have registered to use the College Guardians service for my child.

My child has a UK-based guardian. (Please complete the table below.)

Name:			
Date of birth:		Relationship to student:	
Address in the UK:			
Telephone number:		Mobile number:	
Email:			

5. Declaration of parent(s)/guardian(s)

This form must be signed by the parent(s) or legal guardian(s) of the applicant. The Emergency Contact may not sign this declaration unless they are also the parent / legal guardian.

By signing below you confirm that:

- a) The information and declarations provided in this form are true and accurate.

And, in the case of students who will be under the age of 18 for arrivals week at the University:

- a) you guarantee that you will honour any contracts your son/daughter enters into with the University (eg agreements to pay tuition fees, accommodation fees etc);
- b) you have advised your son/daughter that he/she may not enter licensed premises or hold office while under the age of 18
- c) you confirm the emergency contact details are correct, meet the above criteria, and they are aware of the responsibilities they are taking on

5.1 Parent / Guardian signature ONE

Name:		Relationship to student:	
Signature		Date:	

5.2 Parent / Guardian signature TWO

Both parents/guardians are required to sign for applicants who will require a Student visa to study in the UK, unless one parent has sole legal responsibility for the child, in which case only one signature is required.

Please tick the appropriate option from the list below, and complete any additional information required.

My child does not require a Student visa to study in the UK, therefore this section does not apply.

My child will require a Student visa to study in the UK, but the parent / guardian listed in section 5.1 has sole legal responsibility for the child, therefore this section does not apply.

My child will require a Student visa to study in the UK, and the signature from their second parent/guardian is provided below.

Name:		Relationship to student:	
Signature		Date:	

Completed forms must be returned to the Kaplan International team for processing.